



DEAN C. LOGAN
Registrar-Recorder/County Clerk

PRESS RELEASE



FOR IMMEDIATE RELEASE

June 22, 2011

NEWS ADVISORY
TEMPORARY CLOSURE

LAX BRANCH OFFICE REGISTRAR-RECORDER/COUNTY CLERK

The Los Angeles County Registrar-Recorder/County Clerk (RR/CC) LAX Branch Office located at the LAX Courthouse, 11701 S. La Cienega Blvd., 6th Floor, Los Angeles, CA 90045, will be closed on Tuesday, June 28 and Wednesday, June 29, 2011, because of scheduled office modifications.

During the two day break in service, we would like to remind Los Angeles County residents that there are other accessible RR/CC Branch offices that have services available to meet their needs. Residents may also access a number of our services online by visiting www.lavote.net.

Branch office locations and hours are listed below:

RR/CC Branch Offices	Hours
<p><u>Beverly Hills*</u> 9355 Burton Way, 1st Floor Beverly Hills, CA 90210 (310) 288-1261</p>	<p>8:30 a.m. to 4:00 p.m., Monday through Friday *Closed the 3rd Wednesday of each month due to court closure.</p>
<p><u>East Los Angeles</u> 4716 East Cesar E. Chavez Avenue Los Angeles, CA 90022 (323) 260-2991</p>	<p>8:30 a.m. to 4:30 p.m., Monday through Friday</p>
<p><u>Florence/Firestone</u> 7807 S. Compton Avenue, 1st Floor Los Angeles, CA 90001 (323) 586-6192</p>	<p>8:30 a.m. to 4:30 p.m., Monday through Friday</p>

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<u>Lancaster</u> 1028 W. Avenue J2 Lancaster, CA 93534 (661)945-6446	8:30 a.m. to 4:30 p.m., Monday through Friday
<u>Van Nuys</u> 14340 West Sylvan Street Van Nuys, CA 91401 (818) 376-3700 (Birth, death and marriage records/copies, marriage ceremonies) (818) 376-3777 (Document recording, notary oaths, FBN filings)	8:30 a.m. to 4:30 p.m., Monday through Friday
<u>Norwalk</u> Department Headquarters 12400 Imperial Highway Norwalk, CA 90650 Birth, death and marriage records (562) 462-2137 Business filings and registration (562) 462-2177 Document analysis and recording (562) 462-2125 Election information (562) 466-1323 Marriage license information (562) 462-2137 Real Estate Records (after recording) (562) 462-2133	8:00 a.m. to 5:00 p.m., Monday through Friday 8:00 a.m. to 7:00 p.m., 3 rd Thursday of the month (in Norwalk office only) During extended hours only birth, death, marriage record copies, marriage license, marriage ceremonies and real estate record copies are available.

The RR/CC LAX Branch Office will resume business beginning Thursday, June 30, 2011. Office hours will remain the same 8:30 a.m. to 4:30 p.m., Monday through Friday, except as noted below for some services:

- Accept request and process full copies of birth, death and marriage records
- Issue marriage licenses (same day service to 3:00 p.m.)
- Perform marriage ceremonies (Fridays, by appointment only)
- Record real property documents (8:30 a.m. through 3:30 p.m.)
- Provide certified copies of real estate records (8:30 a.m. through 3:30 p.m.)
- Notary oaths (by appointment only)
- Fictitious business name filings (8:30 a.m. through 3:30 p.m.)
- Domestic partnership statement filings

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- Issue proof of voter registration (abstracts)
- Provide voter registration forms
- Provide absentee ballot application forms

Further information regarding services and hours of operation can be found online at the RR/CC website www.lavote.net.

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Persons requiring multilingual assistance in Chinese, Japanese, Korean, Spanish, Tagalog/Filipino or Vietnamese regarding information in this press release, can call (800) 481-8683.

FOR MORE INFORMATION:

Visit www.lavote.net

Follow us on Twitter  <http://twitter.com/lacountyrrcc>.

Receive our RSS Feeds  - subscribe at http://www.lavote.net/GENERAL/RSS_Feeds.cfm

Information about other Los Angeles County services is provided at www.lacounty.gov

“To Enrich Lives Through Effective and Caring Service”