



PRESS RELEASE



DEAN C. LOGAN
Registrar-Recorder/County Clerk

FOR IMMEDIATE RELEASE

December 12, 2008

REGISTRAR-RECORDER/COUNTY CLERK'S FLORENCE/FIRESTONE BRANCH OFFICE CLOSED FOR CONSTRUCTION

Registrar-Recorder/County Clerk (RR/CC) Dean Logan announced today that the RR/CC Florence/Firestone Branch Office, located at 7807 S. Compton Avenue, Room 215, Los Angeles, CA 90001, will temporarily shut down due to renovation after the close of business on Friday, December 12, 2008.

The Community Center, which houses the Florence/Firestone Branch Office, will be renovated entirely requiring tenant departments to vacate the facility. The start of construction is slated to begin next January with completion targeted for October 2009. Logan said, "With the new remodeling the Branch Office relocates from the 2nd floor to the 1st floor providing for additional office space in which to service the public. Once reopened, all RR/CC services provided prior to the renovation will remain unchanged. We anticipate reopening the Branch Office in November 2009."

Services can be obtained at other RR/CC offices located throughout the county. The three locations closest to Florence/Firestone and the services provided at each location are:

Norwalk Headquarters, 12400 Imperial Highway, Norwalk, CA 90650

Office Hours:

8:00 a.m. to 5:00 p.m. Monday through Friday

8:00 a.m. to 7:00 p.m. 3rd Thursday of the month (extended hours Norwalk office only)

Only birth, death, and marriage record copies, marriage licenses, marriage ceremonies and real estate record copies are available during extended hours.

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Birth, Death and Marriage Records
(562) 462-2137

Business Filings and Registration
(562) 462-2177

Document Analysis and Recording
(562) 462-2125

Election Information
(562) 466-1323

Marriage License Information (applications accepted only until 4:00 pm)
(562) 462-2137

Real Estate Records (after recording)
(562) 462-2133

**LAX Airport Branch Office, 11701 S. La Cienega Blvd., 6th Floor, Los Angeles, Ca 90045,
(310) 727-6142**

Office Hours:

8:30 am to 4:30 pm. Monday through Friday

Document Recording Office Hours:

8:30 a.m. to 11:00 a.m. and 1:00 p.m. to 3:30 p.m. Monday through Friday

Services:

- Accept Request and Process Full Copies of Birth, Death and Marriage Records
- Issue Marriage Licenses (same day service to 3:00 pm)
- Perform Marriage Ceremonies (Fridays, by Appointment Only)
- Record Real Property Documents (8:30 am to 11:00 am and 1:00 pm to 3:30 pm)
- Provide Certified Copies of Real Estate Records
- Notary Oaths (by appointment only)
- Fictitious Business Name Filings (8:30 am to 11:00 am and 1:00 pm to 3:30 pm)
- Domestic Partnership Statement Filings
- Issue Proof of Voter Registration (Abstracts)
- Provide Voter Registration Forms
- Provide Absentee Ballot Application Forms

East Los Angeles Branch Office, 4716 East Cesar Chavez Avenue, Los Angeles, CA 90022, (323) 260-2991

Office Hours:

8:30 a.m. to 4:30 p.m. Monday through Friday

Services:

- Accept Request and Process Full Copies of Birth, Death and Marriage Records
- Issue Marriage Licenses (same day service to 3:00 pm)
- Perform Marriage Ceremonies (Fridays Only, by Appointment)
- File Domestic Partnership Statements
- Voter Registration
- Issue Voter Abstracts
- Provide absentee ballot applications

Other RR/CC branch office locations and additional information regarding RR/CC services can be obtained by calling 1(800) 201-8999 or by logging onto the RR/CC website www.lavote.net.

Passport services and information are available at the Los Angeles Main Post Office, 7101 S. Central Avenue, Los Angeles, CA 90001 on Monday through Friday from 8:30 a.m. to 4:30 p.m. and Saturday from 8:00 a.m. to 2:00 p.m.

Persons requiring multilingual assistance in Chinese, Japanese, Korean, Spanish, Tagalog/Filipino or Vietnamese regarding information in this press release, can call (800) 481-8683.

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