



CALENDAR OF EVENTS

ARCADIA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION ELECTION

APRIL 16, 2013

IMPORTANT NOTICE

All documents are to be filed with and duties performed by the Registrar-Recorder/County Clerk unless otherwise specified.

DATES		EVENTS
(2012) DEC. 10 (M) E-127	DEC. 24 (M) E-113	NOTICE OF ELECTION — PUBLICATION Between these dates the notice of election shall be published once in a newspaper of general circulation in the district. A copy of the notice shall be delivered to the school district's superintendent for posting. (E. C. § 12101 and Govt. Code § 6061) A general press release will also be issued providing information on the elective offices and the telephone number to call regarding candidate nomination procedures.
DEC. 17 (M) E-120		BOARD RESOLUTION (FOR CANDIDATE STATEMENTS) Not later than this date the district board shall by resolution determine the word limitation for candidate statements (200 or 400 words), and whether advance payment is required. (E. C. § 13307 (c) (e))
DEC. 24 (M) E-113		REQUEST SECRETARY OF STATE TO CONDUCT RANDOMIZED ALPHABET DRAWING Recommended last day to notify the Secretary of State of the date of the election and the close of candidate filing period, and request that a randomized alphabet drawing be held. (E. C. § 13113)

DATES		EVENTS
DEC. 24 (M) E-113	(2013) JAN. 18 (F) 5:00 P.M. E-88	<p>NOMINATION PERIOD — FILING NOMINATION DOCUMENTS First and last day for candidates to file nomination documents with the Registrar-Recorder/County Clerk (12400 Imperial Highway, Norwalk, 2nd Floor, Room 2013). (E. C. § 10220)</p> <p>CANDIDATE STATEMENTS During this period, candidates may file a candidate statement not to exceed the word limitation prescribed by the district board (200 or 400 words) for inclusion with the Official Sample Ballot Booklet. The statement shall be filed with the Registrar-Recorder/County Clerk not later than the last day to file nomination documents. (E. C. § 13307 (a) (1) (2))</p>
JAN. 18 (F) 5:00 P.M. E-88		<p>CONSOLIDATION OF ELECTIONS Last day for local jurisdictions to file a resolution with the Board of Supervisors and Registrar-Recorder/County Clerk requesting consolidation with the election. (E. C. §§ 10400, 10402, 10403 and Ed. Code § 5342)</p> <p>ADOPT SPECIAL MEASURE ELECTION RESOLUTION Last day for governing board to adopt a resolution calling a special election to place a measure on the ballot. Copies shall be filed with the Board of Supervisors and the Registrar-Recorder/County Clerk.</p> <p>NOTE: Ballot Measure text should not exceed 75 words.</p> <p>STATEMENT IN COMPLIANCE — LAST DAY TO SUBMIT Last day for school district to file statement in compliance (if the election is for a bond measure) with the Registrar-Recorder/County Clerk. (E. C. § 9401 (a))</p>

DATES	EVENTS
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<p>JAN. 18 (F) 5:00 P.M. E-88</p>	<p>NOMINATION PERIOD — DEADLINE DATE Last day for prospective candidates to file nomination documents with the Registrar-Recorder/County Clerk. (E. C. § 10220)</p> <p>CANDIDATE WITHDRAWAL No candidate who has filed nomination documents may withdraw as a candidate after this date. (E. C. § 10224)</p> <p>APPOINTMENT IN-LIEU OF ELECTION — PUBLICATION If the number of persons nominated does not exceed the number of offices to be filled, and if there are no other offices or measures on the ballot, the Board of Education shall be notified that it may:</p> <ol style="list-style-type: none"> 1) Appoint to the office the person who has been nominated. 2) Appoint to the office any eligible elector if no one has been nominated. 3) Hold the election if either no one or only one person has been nominated. A notice of these facts shall be published once in a newspaper in the district. After publication, the Board of Education may make the appointment the fifth day following the date of posting or direct the election to be held. <p>(E. C. § 10229 (a) and Govt. Code § 6061)</p>
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<p>JAN. 19** (Sa) E-87**</p>	<p>JAN. 23 (W) 5:00 P.M. E-83</p>	<p>EXTENSION OF NOMINATION PERIOD If nomination documents for an incumbent are not filed by 5:00 p.m. on Friday, January 18, the nomination period shall be extended until Wednesday, January 23, 5:00 p.m., for persons other than the incumbent. (E. C. § 10225 (a))</p>
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**January 19 (Saturday), January 20 (Sunday), and January 21 (Holiday) office will be closed.

DATES**EVENTS**

JAN. 19** (Sa) E-87**	JAN. 28 (M) E-78	<p>PUBLIC EXAMINATION PERIOD — CANDIDATE STATEMENTS, CANDIDATE NAMES, AND BALLOT DESIGNATIONS</p> <p>During this period, candidate statements shall be open for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted. For candidate names and ballot designations, a writ may be filed pursuant to E.C. §§ 13313 and 13314.</p> <p>NOTE: If the nomination period is extended, the examination period shall be adjusted to Thursday, January 24 through Monday, February 4*.</p>
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JAN. 23 (W) E-83	<p>AMENDMENT OR WITHDRAWAL OF MEASURE – DEADLINE</p> <p>Last day for the Board of Supervisors and the Registrar-Recorder/County Clerk to receive a resolution from the legislative body requesting to withdraw or amend a measure previously submitted for placement on the ballot.</p> <p>(E. C. § 9605)</p>
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JAN. 24 (Th) E-82	<p>RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE</p> <p>The Secretary of State shall hold a public drawing to determine order of candidate names on the ballot by randomly drawing each letter of the alphabet.</p> <p>(E. C. § 13113 (a))</p>
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JAN. 25 (F) E-81	<p>DATE FIXED TO SUBMIT ARGUMENTS – PUBLICATION</p> <p>Not later than this date a notice shall be published once in a newspaper of general circulation in the district setting forth the date fixed for submitting arguments for or against a school measure.</p> <p>(E. C. § 9502 and Govt. Code § 6061)</p> <p>NOTE: A copy of the published notice shall be delivered to the district superintendent, and each notice shall be posted in the district office.</p> <p>(E. C. § 12113)</p>
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*Date adjusted due to weekend and/or holiday.
 **January 19 (Saturday) , January 20 (Sunday), and January 21 (Holiday) office will be closed.

DATES	EVENTS
<p>JAN. 28 (M) E-78</p>	<p>ARGUMENTS – LAST DAY TO SUBMIT Last day to submit arguments for or against any school measure. Arguments may not exceed 300 words in length. (E. C. §§ 9501 and 9502)</p> <p>EXCEPTION: These provisions do not apply to a measure for school district reorganization.</p> <p>IMPARTIAL ANALYSIS – LAST DAY TO SUBMIT Recommended last day for County Counsel to transmit impartial analysis of any school measure. (E. C. § 9500)</p>
<p>JAN. 29 (Tu) E-77</p> <p>FEB. 7 (Th) E-68</p>	<p>PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS During this period the elections official shall make available for public examination a copy of any ballot measure text, impartial analysis, argument, or bond statement if applicable, for any school measure. A fee may be charged to any person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. (E. C. § 9509)</p>
<p>FEB. 8 (F) E-67</p>	<p>REBUTTALS – LAST DAY TO SUBMIT Last day for authors of arguments for or against a county, school or district measure to submit rebuttals. Rebuttals may not exceed 250 words in length. (E. C. § 9504)</p>

DATES

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FEB. 9 (Sa)**
E-66**

FEB. 19 (Tu)**
E-56**

PUBLIC EXAMINATION PERIOD FOR REBUTTALS

During this period, **rebuttals** for measures shall be available for public examination. A fee may be charged to any person obtaining a copy of the material. During this period, any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted.

(E. C. § 9509)

FEB. 19* (Tu)
E-56*

APR. 2 (Tu)
E-14

STATEMENT OF WRITE-IN CANDIDACY

A name written on a ballot will not be counted unless the person has filed during this period a Statement of Write-In Candidacy and sponsors' signatures, stating that he or she is a write-in candidate for the election.

(E. C. §§ 8600 and 8601)

MAR. 7 (Th)
E-40

MAR. 26 (Tu)
E-21

MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS

An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction during this period.

(E. C. § 13303 (a))

MAR. 18 (M)
E-29

POLLWORKERS AND POLLING PLACES — APPOINTMENT

Last day to appoint pollworkers and designate polling places. A notice of appointment shall be mailed to each pollworker appointed.

(E. C. §§ 12286, 12307 and 12319)

****February 9 (Saturday) and February 10 (Sunday) office will be closed.**

***Date adjusted due to weekend and/or holiday.**

DATES		EVENTS
MAR. 18 (M) E-29	APR. 9 (Tu) E-7	<p>VOTE BY MAIL — FIRST AND LAST DAY TO APPLY</p> <p>Between these dates (both dates inclusive) applications may be filed. Applications received prior to the 29th day preceding the election will be kept and processed during this period.</p> <p>(E. C. §§ 3001 and 3003)</p>
APR. 1 (M) E-15		<p>REGISTRATION CLOSES</p> <p>Last day to transfer or register to vote in the election.</p> <p>(E. C. §§ 2102 and 2107)</p>
APR. 2 (Tu) E-14	APR. 16 (Tu) 8:00 P.M. ELECTION DAY	<p>NEW RESIDENTS AND NEW CITIZEN REGISTRATION PERIOD</p> <p>A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen.</p> <p>(E.C. § 3500)</p>
APR. 2 (Tu) E-14		<p>STATEMENT OF WRITE-IN CANDIDACY DEADLINE</p> <p>Last day for a prospective write-in candidate to file his/her Statement of Write-In Candidacy with the Registrar- Recorder/County Clerk stating that he/she is a write-in candidate for the election.</p> <p>(E. C. §§ 8600 and 8601)</p> <p>BILINGUAL PRECINCT BOARD MEMBER LIST</p> <p>Last day to prepare list of appointed bilingual precinct board members.</p> <p>(E. C. § 12303)</p>

DATES		EVENTS
APR.6** (Sa) E-10**		<p>CENTRAL TALLY LOCATION — PUBLICATION On or before this date a notice specifying the public place to be used as the Central Tally location for counting the ballots shall be published once in a newspaper of general circulation within the district. (E. C. § 12109 and Govt. § 6061)</p>
APR. 9 (Tu) E-7		<p>POLLING PLACES — PUBLICATION On or before this date a list of polling places for each precinct shall be published once in a newspaper of general circulation within the district. (E. C. §§ 12105, 12106 and Govt. Code § 6061)</p> <p>CANVASS OF VOTE BY MAIL BALLOTS The canvass may commence on the 7th day before the election, but the results of the tally shall not be released until after the polls close. (E. C. § 15101)</p>
APR. 10 (W) E-6	APR. 16 (Tu) ELECTION DAY	<p>EMERGENCY VOTE BY MAIL Between these dates, any voter may apply for a Vote By Mail Ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick-up and return the ballot. (E. C. §§ 3021 and 3110)</p>
APR. 16 (Tu) 8:00 P.M. ELECTION DAY		<p>ELECTION DAY Polls open at 7:00 A. M., close at 8:00 P. M. (Arcadia City Charter § 1402 and E. C. § 14212)</p> <p>VOTE BY MAIL BALLOTS RETURNED — 8:00 P. M. Last day for Vote By Mail Ballots to be received or turned in personally by the voter at any polling place in the district. A designated family member may return the voted ballot under specified conditions. (E. C. §§ 3017 and 3020)</p> <p>SEALING OF UNUSED BALLOTS At 8:00 p.m., immediately after polls close, commence defacing or sealing all unused ballots and file an affidavit of the number of ballots destroyed or sealed. (E. C. §§ 14403 and 14404)</p>

**April 6 (Saturday) and April 7 (Sunday) office will be closed.

DATES	EVENTS
APR. 18 (Th) E+2	CANVASS OF ELECTION RETURNS The canvass of returns shall commence no later than the first Thursday following the election. (E. C. § 15301)
MAY 14 (Tu) E+28	COMPLETION OF OFFICIAL CANVASS The Official Canvass of returns shall be completed within 28 days of the election. (E. C. § 10262) NOTE: On Friday, April 26, 2013 (E+10) the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On Tuesday, April 30, 2013 the Board of Supervisors is tentatively scheduled to declare the election results official. (E. C. § 15400)
JULY 9 (Tu) E+84	TAKING OF OFFICE — BOARD OF EDUCATION MEMBERS Newly elected or appointed Board of Education members take office on or before the 2nd Tuesday in July after the election. (Arcadia City Charter Art. XIV § 1403) NOTE: When one member of the governing board is to be elected, the candidate receiving the highest number of votes shall be elected. When two or more members are to be elected, the two or more candidates receiving the highest number of votes shall be elected. (E. C. § 10600)